



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	MADEENATHUL ULOOM ARABIC COLLEGE, PULIKKAL
• Name of the Head of the institution	K P ABDU RASHEED
• Designation	ASSISTANT PROFESSOR IN CHARGE OF PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04832791048
• Mobile no	+919744308505
• Registered e-mail	muacollege@gmail.com
• Alternate e-mail	rashiedkp@gmail.com
• Address	Madeenathul Uloom Arabic College, Pulikkal
• City/Town	PULIKKAL
• State/UT	KERALA
• Pin Code	673637
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF CALICUT				
• Name of the IQAC Coordinator	DR. MUHAMMED BASHEER C K				
• Phone No.	04832791048				
• Alternate phone No.	04832791048				
• Mobile	+919946628613				
• IQAC e-mail address	muaciqacdoc@gmail.com				
• Alternate Email address	muacollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.muacollege.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.muacollege.ac.in/document/305				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	3.36	2022	10/08/2022	09/08/2027
6.Date of Establishment of IQAC			18/06/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Initiated continuous Faculty Development Programme to improve teacher profile and quality, Instituted Best Teacher and Best Student Awards, Developed a structured Academic Monitoring system aiming at the betterment of the overall academic achievement of students, Revamped the Teacher Interaction with Parents and Students (TIPS) programme, Formed a special cell to promote and encourage students to enroll in MOOC courses on Swayam and other platforms</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation for NAAC Peer Team Visit	NAAC Peer Team visited the college and awarded A+ grade with CGPA 3.36
Faculty Enrichment according to the latest trends in higher education	Conducted a workshop on NEP - 2020
Technical training to faculty for effective use of IT tools in teaching	Faculty members adept at using IT tools for more interactive and engaging teaching.
Student Engagement and Support	Improved Academic Performance
Conduct Mock Visit prior to NAAC Peer Team Visit	Mock Visit, held on 16.08.2022, was led by Dr.U. Saidalavi
Library Enhancement	Upgraded library resources and facilities and promote digital resources and access to online databases

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	05/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	28/01/2023

15.Multidisciplinary / interdisciplinary

Madeenathul Uloom Arabic College has strived for a multidisciplinary approach in its academic as well as co-curricular activities as per the guidelines of the NEP 2020. Though the focus of the college is on Oriental Languages and Culture, it has commenced a UG programme in Economics in the aided stream in 2015. The government of Kerala has sanctioned to introduce a new PG programme in Alternative

Economics from the academic year 2023-24 onwards. The College is offering many Certificate and add-on courses in different areas such as Open Office, Gender Economics, Sustainable Development, Islamic Finance and language & communication skills. The curriculum of UG and PG programmes follow Choice Based Credit and Semester System (CBCSS) as prescribed by the University. All students in the college have to do mandatory project work for the successful completion of the programme. The students are encouraged to do their projects from different areas and disciplines. The students have to choose a course offered by another department as their Open Course and it is mandatory to successful completion of their UG degree. The college is planning to introduce many new courses from different discipline in future to make the transform into a multidisciplinary institution as proposed by NEP 2020, provided the Government and the affiliating University accord sanction.

16.Academic bank of credits (ABC):

Since the college is an affiliated HEI, it is not eligible to register for Academic Bank of Credit. However, students of the college are encouraged to do online MOOCs under other online platforms apart from themselves. Anyhow, we plan to encourage students to do more online courses through open access portals like SWAYAM, NPTEL and other platforms from the next academic year.

17.Skill development:

The college has incorporated skill components in its curricular and extra-curricular activities. Skill Development Centre and Madeenathul Uloom Skill Acquisition Programme (MASAP) provide skill-oriented workshops and training programs for students. The College has an active Entrepreneurship Development (ED) Club to promote entrepreneurial skills among students. The college has plan to provide continuing vocational training for students under Skill Development Centre in collaboration with Women Development Cell (WDC) in the future with an objective to enhance their employability in the job market. The College has a well-equipped Informatics Centre and language lab to provide training in computer and IT skills and in communication. Besides these, it is mandatory for all students to study at least six common courses which deal with communication skills as part of their university syllabus.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College is committed to impart value-based education to students by incorporating the language, culture and tradition of the nation. Besides integrating our culture and tradition in all its extra-

curricular activities and programmes, the college is offering certificate courses through offline and online mode with Indian writings, culture, economy, gender issues and environment as course content. The BA program contains courses dealing with Indian History, Literature, Constitution and Heritage that helps promote civic consciousness, nationalism and patriotism among students. Indian Writings in English and translation of various works in regional languages are taught as part of Common Course for BA Students. For BA Economics students, there is a course namely "Indian Economic Thought" which contain Early Indian Economic thought, Economics of Chanakya's Arthashastra, Swadeshi Movement, Economic ideas of Dadabhay Naorojee, Gopal Krishna Gokhale, Dr. B. R. Ambedkar and Mahathma Gandhi. The college takes keen Interest to observe days of national importance such as Independence Day, National Constitution Day, International Yoga Day etc. A Yoga Centre is arranged in the campus for those who want to practice yoga. We plan to offer more add-on programmes related to Indian Culture and Tradition in the coming years as per the guidelines of the NEP.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme Outcome and Course Outcomes are well defined and explained in the syllabi of all courses and programmes and they are shared with students through the college website. The college has a system for outcome mapping and result analysis. The placement and progression data of outgoing students and the feedback received from stakeholders are assessed as evidence of outcome attainment.

20.Distance education/online education:

During the Pandemic (COVID-19), the college shifted to online mode of teaching and offered many Online Certificate Courses. Considering the importance of Technology-enabled learning, especially in the post pandemic scenario, the college is keen to enhance technology to facilitate Online education and learning. As an affiliated institution, its scope to design and offer distance education and courses is very limited. However, faculty and students are encouraged to do online courses through different MOOC platforms such as SWAYAM- NPTEL, COURSERA etc.

Extended Profile

1.Programme

1.1

94

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **434**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **123**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **149**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **21**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	94
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	434
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	123
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	149
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	21
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	21
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	32.39418
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The university designs program curricula and course syllabi. The college, aligning with its mission, implements a structured curriculum through department-level discussions. The Academic Monitoring Cell plans the academic calendar, covering semester timelines, tests, and grievance redressal. The Timetable Committee finalizes the Master Timetable annually. The major initiatives of the College in this regard include the following:

- Department meetings allocate modules based on course credits.
- Students receive a printed college calendar annually.
- IQAC oversees curriculum implementation, collecting faculty reports.
- Exam orientation classes build confidence.
- Tech tools enhance content delivery.
- Exam Board conducts centralized tests, followed by department PTA meetings.

- PTA meetings discuss student progress.
- Internal exams' marking is objective and transparent, with scores posted on the notice board.
- Departments conduct bridge courses for new students.
- Entry Level Tests identify Slow and Advanced Learners.
- Special training is provided accordingly.
- Expert lectures explore modern curriculum areas.
- College library uses KOHA integrated software.
- Subscribed to N-List by INFLIBNET for e-books, e-journals, and e-resources.
- Departments conduct various seminars—International, National, and Institutional.
- Seminars are tailored to each department's area of study.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.muacollege.ac.in/public/uploads/documentation/students-hand-book-2452.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college aligns with the university's academic calendar, organizing activities and internal evaluations accordingly. Grievances on internal marks can be discussed within a week. Co-curricular events are departmentalized. Teachers plan based on the college calendar and university guidelines. External exam schedules are promptly communicated to students, ensuring calendar adherence.

- Academic Monitoring Committee aligns with the university calendar, published in Students' Handbook.
- Timetable Committee plans based on BOS-approved syllabi, displayed on notice board.
- Continuous student assessment includes two internal exams per semester.
- Assignments, seminars, and projects are assigned, followed by feedback sessions.
- Internal marks, awarded based on strict criteria, are displayed for student review.
- Three-tier grievance redressal mechanism is available for student concerns. Regular monitoring is done by the IQAC.

The principal conducts review meetings on curricular and extra-curricular activities on a regular basis to ensure effective implementation and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.muacollege.ac.in/public/uploads/documentation/academic-cum-curriculum-calendar-muac-2435.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

392

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college, following the University curriculum, integrates Gender, Environment, Sustainability, Human Values, and Professional Ethics into syllabi. Through effective delivery and student-involved programs, it cultivates social, moral, and ethical values, aligning with its vision and mission, fostering student enlightenment and ethical development.

1.Courses in the syllabi which address the issues of Gender, Environment and Sustainability, Human Values and Professional Ethics
Human Values and Professional Ethics: 27 Courses
Professional Ethics: 11Courses
Environment and Sustainability: 14Courses
Gender: 3Courses
2. Programmes and events conducted by the college to integrate these cross-cutting issues into the curriculum I Women Development Cell (WDC)

1. Pathway Social Life Wellness Programme

2. Pre-Marital Workshop

3. Neighborhood Gathering

II Bhoomithrasena Club

1,Herbal garden creation

2.Green Initiatives

III National Service Scheme (NSS)

1.Environmental Enrichment Programme

2.No of Saplings Planted -50

3.No Environmental Awareness Programmes Conducted - 05

VI Programs to Promote Human Values

1. Pothichoru (Food for patients) 1000 Nos

2. Human Chain Against Drug

3. Free Eye-Checkup 4. Pain and Palliative programmes

5.Student Mentoring for the inmates of Madeenathul Uloom Orphanage. (EPIC)

6.Students visit at Ability Foundation for the disabled

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

133

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.muacollege.ac.in/igacfeedback/76/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.muacollege.ac.in/igacfeedback/76/feedback
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
147	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

67

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response: The college has evolved a well-defined strategy to identify the learning levels, capacities and potentials of students and to give them support and resources to enhance the capabilities. The strategy plan comprises the following activities.

1. Entry level test to identify weak, average and advanced level learners:
2. Induction programme for newly enrolled students:
3. Bridge courses

Special Programmes for Advanced Learners

- Peer Teaching
- Seminar presentations & Group discussions
- Interactive Session with Research Scholars
- Rendezvous with Eminent Persons and Scholars
- Introducing MOOC & Online Courses:

Special Programmes for Slow Learners.

- Foundation courses
- Remedial classes

Associations & Clubs: The activities of the Economics Association, Arabic Association, English Club, Arabic Club, Entrepreneurship Development Club and Al Mabarra cater to the enhancement of students' learning experiences and skill development.

Student mentoring system: The learning disabilities and other problems are identified at mentor mentee meetings and the mentor

gives guidance and support to resolve the issues.

Intensive Exam Orientation Programmes

Career coaching for competitive tests and examinations

Add on certificate courses

Gurumugham programme ensures availability of teachers to students for academic support and guidance after working hours and on off days.

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/document/217
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
434	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:. All the academic and nonacademic activities in the college are planned and implemented giving focus to students' needs and requirements.

Experiential Learning:

Field Projects: undertaken by students as part of mandatory project in the syllabus.

Document Translation Assistance: The college has functional MoU with a few travel agencies and tour operators. The assignments received from such agencies for translation of travel and other documents from Arabic to English, English to Arabic and Malayalam

to Arabic are undertaken by students with the guidance and supervision of teachers.

Hospitality Services: The students from the college visit institutions with clients from Arab speaking regions to engage in hospitality service. It help students improve their communication skill and learn cultural etiquettes.

Participative Peer Learning: Advanced level learners assist slow learners to catch up and keep abreast of the class. College hostel, Library and classroom provide students appropriate ambience for peer learning.

Periodic Assignments help students exercise their intellectual, creative and research faculties. Manuscript and Digital Magazines serve as a platform where students can give expression to their creativity.

Problem Solving Methodologies. Al-Mabarra is a practical model of interest free financial system initiated by students to offer financial support to needy students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.muacollege.ac.in/document/219

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

The ICT facilities in the institution availed by teachers and students are listed below.

- 100% IT enabled classrooms
- The Informatics Centre and Language Lab with Promethean Active Board facility.
- Seminar hall equipped with multimedia facilities where Invited talks and workshops are conducted
- ICT Tools and Resources Available in the college include:
- Computers and Laptops
- Good internet connectivity with Wi-Fi
- Visualizer

- Informatics cum Language Lab
- Multimedia Podium
- Pointer for Presentation
- Google Classrooms for online examination and assignment submission
- Kahoot and Quizizz for online quizzes.
- Students and Teachers are introduced to MOOC platforms such as Coursera, Udemy, Swayam etc.
- Digital question bank includes question papers of university exams, competitive exams with links shared via WhatsApp and Website.
- Institutional YouTube Channel for broadcasting educational programs.
- Subject wise WhatsApp groups and Telegram Channel for sharing study materials and clearing doubts.
- Departmental Blogs for broadcasting video lessons of teachers and creative works of the students.
- Students and teachers can access MOOCs and other e-resources related to teaching- learning from the tab (E-Learning Center" in the college website.
- Use of Apps like Pixel Lab and Adobe Spark for designing
- N-List of INFLIBNET
- Shod Ganga
- Makthabathushamila (Offline Database)
- Library software Koha
- Library Blog,

Network Resource Center etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

218

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Institutional Practices to keep the mechanism transparent and robust.

Internal Tests

- Tentative schedule of internal exams are given in the college calendar.
- Two internal tests conducted in each semester, one class wise and the other centralized.
- Test results discussed with students and the scores are notified to them.
- Parents' meeting held to discuss the results of their wards after the centralized test.
- Marks entered in tutor's books.
- Three-tier Grievances Redressal System. The grievance redressal policy of the college is student friendly.

Seminar & Presentation:

- Class wise and department level seminars on relevant academic topics.
- Students' performance assessed objectively and the score given based on specific rubrics

Assignment:

- Assignments are evaluated by the tutors and marks awarded based on the content and quality and the feedback discussed with students.

Classroom Quiz & Online Test:

- Teachers also conduct classroom quiz and short online test as part of continuous assessment.

Attendance:

- Systematic method to track the attendance of the students to encourage their better involvement in the academic and non-academic performance.
- Attendance summary published monthly on the college notice board
- Opportunity to redress grievances regarding attendance shortage

Scores based on the percentage of attendance and teachers' assessment of students' classroom performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.muacollege.ac.in/document/225

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response: The Academic activities including the assessment procedure are regularly monitored by the Academic Monitoring Committee.

- Three-tier grievance redressal system: tutor level, department level and college level. Students can first approach the tutors concerned to discuss the internal assessment scores being awarded to them. Most of the complaints are resolved by the tutors.
- Department level grievance redressal committee comprising the head of the department and two senior faculty members entertains grievances not settled at the tutor level. The committee will review the marks of the complainant after revisiting the teacher's academic file and will take a decision accordingly.
- The final appeal authority is the college level grievance redressal committee. The decision of the college level grievance redressal committee is final.

External Exam related grievances can be communicated to the Chief Superintendent of Examination. The college level grievance redressal committee also can be approached. Complaints regarding valuation, out of syllabus questions etc. are to be addressed to the university exam grievance redressal cell as per the university regulations.

Measures taken to ensure transparency and efficiency:

- Prescribed complaint forms can be downloaded from the website.
- Exam related grievances redressed in favor of students in a time bound as per policy.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.muacollege.ac.in/document/226

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response: Outcome Based Education emphasizes the end performance or goals to be achieved by the learners and the whole teaching learning process is to be evaluated based on whether it leads to the attainment of the said outcomes.

- The Programme Outcomes (PO), Programme Specific Outcomes (PSO) and the Course Outcomes (CO) are displayed on the college website.
- The programme outcome and course outcomes are given in the syllabi provided by the university. Programme Specific Outcomes are identified and stated by the Department level committee.
- In order to communicate the POs, PSOs and COs to teachers and students transparently the following steps are taken.
 1. Department wise presentation on syllabus awareness in which all teachers attend.
 2. The students and parents are advised about the POs and PSOs at the time of admission
 3. Department level induction programme to apprise students of the POs, PSOs and Cos.

4. Industrial visits for students to learn about the requirements of the industry, and to introspect whether they have attained the specific requirements or outcomes.

Student Feedback, Alumni feedback and Employer feedback reflect the extent of achievement of learning outcomes by the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.muacollege.ac.in/document/227
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

- The POs, PSOs and COs are evaluated by the college following a systematic procedure.
- The final result of the university examination is analyzed by the Result Analysis Wing instituted for the purpose.
- The department level committee prepares standardized tools to examine whether the students have achieved the programme specific outcomes.
- The internal tests, seminars, projects etc. undertaken by the students are also evaluated in tune with the course outcomes and if the students are found falling short of the required outcome, necessary remedial measures are chalked out and administered.
- The placement details of the students are documented properly with details of the nature of job in the industry, and add on courses and certificate programmes are planned accordingly to upskill students as per industry requirement.
- The student's mobility to higher education is also documented and ascertained that the specific programme outcomes attained by the students have facilitated their progression.
- Feedback from Students, Alumni & Employers is genuine evidence to assess the POs, PSOs and Cos.
- The feedback collected from the stakeholders are analyzed by the IQAC team. The implication is discussed department wise and recommendations regarding changes in curriculum

implementation are submitted to the IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.muacollege.ac.in/document/228

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.muacollege.ac.in/public/uploads/documentation/report-204.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has crafted an exciting ecosystem for research and innovation, driving the creation and sharing of knowledge. Our

state-of-the-art infrastructure beckons those eager to be at the forefront of discovery and ground-breaking advancements.

Research Legacy: Since 1947, our college has fostered a powerful research legacy. Faculty and alumni, through scholarly works, have significantly enriched diverse fields. This enduring legacy permeates our college's ecosystem, driving a commitment to continuous knowledge advancement.

The College is a dynamic hub of innovation, transcending traditional classrooms and syllabi. We foster a culture of continuous discovery, introducing cutting-edge practices that ignite curiosity among both students and faculty. Here, research goes beyond boundaries, offering solutions and remedies that redefine the pursuit of knowledge."

Research Department: Our Post Graduate Department of Arabic, established as a Research Centre in 2010, has been a thriving hub of academic excellence. With 13 completed Ph.D. theses and 26 active Research Scholars under the guidance of seven distinguished supervisors, we are shaping the future of Arabic language and literature research.

RMAC: Research Monitoring and Advisory Committee is dedicated to nurturing a vibrant research culture among students and faculty. Initiating national and international seminars and workshops on diverse topics like research methodology, Intellectual Property Rights, Plagiarism, and Research Ethics, we're fostering an environment of continuous learning and innovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.muacollege.ac.in/researchcentre/91/arabic?typ=1

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

24

File Description	Documents
URL to the research page on HEI website	https://www.muacollege.ac.in/researchcentre/91/arabic?typ=1
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During 2022-23 academic year, our college has actively engaged in extension activities to foster holistic student development and community impact. Through our National Service Scheme (NSS), we've undertaken initiatives including:

Community Engagement Initiatives: Our college actively supports neighborhood communities through campus community connect programs, providing resources and fostering social cohesiveness.
Hygiene Drive: Conducted cleaning activities and health awareness sessions in local hamlets. **Mass Counseling and Awareness:** Organized sessions addressing health and social issues like narcotics awareness. **Support for Differently-Abled:** Offered aid and resources to individuals with disabilities and renovated local schools. **Socio-Economic Surveys:** Conducted surveys to better understand and address community needs. **Public Campaigns:** Raised awareness on road safety, polio vaccination, and traffic rules. **Children's Initiatives:** Organized events for local kids and supported orphanages.

Encouraging Blood Donation: Our college hosted blood donation camps, encouraging participation to support life-saving initiatives and contribute to community health. **Pothichoru - 50 Rupees Challenge:** As part of World Food Day on October 16, a unique "50 Rupee Challenge" was organized. Participants prepared traditional 'Pothichoru' meals and distributed them to individuals in need, specifically targeting those at Calicut Medical College. This initiative aimed to raise awareness about food security and support the local community. **Support for Palliative Care:** Engaged in activities supporting palliative care centers and orphanages. **Book collection drive:** for helping renovate ability campus library

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/students/31/extension-programs
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

22

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning as stipulated by the University, Government of Kerala and University Grants Commission (UGC).

The built-up infrastructure of the college comprises 8 buildings: two Academic Blocks, Administration Block, Library building, College Hostel, Cafeteria and store, bathroom complex for resident students and Campus Masjid.

The main block and UG block provide spacious lecture halls, principal's office, Arabic department, Informatics Centre, Skill Development Centre, Physical fitness center, Office of various Clubs and Cells and an auditorium.

The Administration block comprises college office, stack room, Economics Department, IQAC office, Common Room for Girls, PG classrooms, Counseling Room, and Staff Recreation Club

The Library Building accommodates Shaik Zayed Library, Network Resource Centre, Manuscript Room, Reading Lobby, Seminar Hall, Research Centre, Exam Hall cum Auditorium and Management Room.

The Hostel Building provides the following facilities: boarding for students and resident teachers, mess hall, boys & teachers fitness centre, shuttle court, Guest room for alumni and visitors.

Cafeteria & Store: students and teachers can avail tea, coffee and

snacks from the cafeteria and stationery items and text books from the store.

Bathroom Complex for resident students.

Campus Masjid: provides prayer hall for students and teachers and for the neighboring residents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution ensures the provision of multiple sports facilities for the physical and emotional well-being of the students and staff. The various facilities include: Gymnasium & Fitness Centre, Equipment for weightlifting and body building, Volleyball Court, Badminton Court, Playground, Cricket Net practice, and Table Tennis. International Yoga Day is celebrated annually.

Facilities for Cultural Activities

Auditorium: The cultural activities and fine arts fest are conducted in the college auditorium. Seminar hall and classrooms are also used to conduct offstage events and contests.

Seminar Hall: College has a well-equipped seminar hall with AVT facilities to conduct academic and literary activities.

Open Stage: Open stage located in the biodiversity park facilitates to organize talks and interactive sessions. can be used for both cultural activities and official gatherings involving a large audience

Bio-diversity Park: Bio-diversity Park in the college is used as a venue to conduct many activities like literary and intellectual discussions, panel discussion and cultural activities

Debate Corner: It is an exclusive place for debate and literary discussions arranged in the Biodiversity Park.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated with all its functions and has Fiber Optic connectivity and Wi-.Fi. Library automation started with the purchase of Book Magic software version 3.0 as early as in 2013 and started creating a database of its holdings. In 2021, KOHA software (version 19) was installed and imported all databases from Book Magic and started bar-coding library documents and users' cards for quick circulation process. In 2023, Koha software was updated with version 21. Maintains daily issue reports, sending reminders to users, Automated IN OUT Gate register etc provided though the updated version. Books and materials on NET coaching, Remedial Coaching, Entry in services, Civil Service Examination and Career guidance and Counseling etc. are also provided. The Online Public Access Catalogue (OPAC) is accessible within the library on LAN and in the entire campus through WiFi. At present, library have 16225 physical books and is providing access to more than 6000 e-journals and 32 lakh e-books through N-LIST, as part of Inflibnet and a number of other open-access databases.

- Library Software Koha is updated with version 21. The new version provides keeping daily issue reports, sending reminders to users, Automated IN OUT Gate register.
- Digital Library Software D Space installed this year and started Customizing the digital contents
- Barcoded Circulation System introduced for check in and check out of the books

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

100961

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its IT facilities on a timely basis. The college has an active IT Cell and the Infrastructure Monitoring & Development Committee that executes the updation of IT facilities.

All classrooms and computer labs are equipped with ICT facilities,

including LCD projectors with WiFi facility.

The college library is automated with KOHA software and updated with the latest version 21. It also provides access to N-List of Inflibnet through the Network Resource Centre.

ICT software, Total Campus Solution (TCS) of MeshLogic introduced in 2022 to ensure effective academic and administration management.

In Informatics centre, Softwares like windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the system administrator.

The Bandwidth Speed of the Internet connectivity is updated with 100 mbps in 2022.

System backup, Online Ups etc provided in the Computer Lab for the smooth functioning of the computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5225631

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College possesses the necessary infrastructure for academic and administrative purposes, maintaining a robust system for upkeep and optimal utilization of facilities. Oversight is provided by the Infrastructure and Maintenance Committee, along with direct involvement from the Governing Body. Annual stock verification ensures the integrity of infrastructural equipment.

Maintenance of the Classrooms

Classroom maintenance falls under the purview of the administrative wing, managing stock registers and maintenance reports. Department heads and class teachers oversee specific classroom amenities.

Library

The library, supervised by the librarian, adheres strictly to rules and regulations for resource maintenance and usage. Library Advisory committee supervises the book and electronic resource acquisition.

Informatics Centre

The Informatics Centre, guided by a System Administrator, follows

a scheduled timetable, outsourcing major maintenance tasks.

Seminar Hall

The Seminar Hall, equipped for digital learning, is well-maintained with user-friendly features.

Hostel Facilities

Hostel facilities are overseen by a committee led by a teaching staff.

Sports Amenities

Sports amenities are managed by a teaching staff in charge of Physical Education, with dedicated time for student use.

General Maintenance

General Maintenance including plumbing, electrical works, carpentry, and cleaning, is diligently carried out by the Management.

Stock Register

A comprehensive stock register monitors all campus facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

102

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.muacollege.ac.in/clubs_cells/15/skill-development-cell
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

211

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

211

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****19**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****16**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures active student participation in decision-making bodies, including the Students' Union, where elected representatives hold positions ranging from chairman to class representatives. The Internal Quality Assurance Cell (IQAC) includes a student representative who can address student concerns. The National Service Scheme (NSS) units appoint student volunteer secretaries to coordinate activities focused on personality development and community service. Various statutory bodies, like Anti-ragging and Anti-harassment cells, guarantee student representation. Students lead clubs and associations, fostering both academic and non-academic growth. Social extension programs, supervised by teachers, engage students in community projects for societal betterment. Girls hold reserved positions in the executive body. Staff advisors and editors support student-led initiatives. Activities commence with formal inaugurations and encompass diverse events such as debates and awareness campaigns.

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

112

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are the ambassadors embodying the vision of the college and are the concrete evidence to show of our mission. The college has a very vibrant and functional Alumni association 'MAA' registered under societies act. The association ensures the linkage between the alumni and the college by undertaking projects and activities that involve financial and human resource support, aiming at the overall development of the institution and the students.

The significant contributions of the alumni are listed below. Investment in Infra structure development The Alumni Association has made a major contribution (Rs. 40,00000/) in constructing an academic block in the campus.

Financial support to 'Sakan'- Hostel Fee Deduction Scheme The

major source of income for this project is donations from the Alumni.

Training in Employability Skills

College Alumni attend as trainers in such programs organized by the career and placement cell of the college.

As facilitators for placement Alumni placed in key positions home and abroad attended as RPs in orientation sessions on 'Job Opportunities in Multi-National Companies' organized by Career and Placement Cell. They also act as facilitators for job aspirants from the college to get placement.

There are some significant intellectual activities from alumni

- Interaction with Students on different topics
- Meet The Entrepreneur
- Meet The Scholar
- Project Launching ALiMS
- Teaching the Students on The Topic "Morphology"
- Contributing the Books to Library
- Interaction With Alumni in Teaching
- Discussion on Higher Education

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/alumni/35/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance and leadership of the institution is well defined and manifested in consonance with the vision and mission statement of the institution. The strategic plan and the implementation process is goal oriented towards realizing the mission of the college. The college is committed to produce competent and duty- bound citizens who can contribute to the nation building process.

Vision:

- To grow as an excellent Higher Education Center in oriental languages and disciplines that disseminates knowledge, skills and values catalyzing the upward social mobility of the minorities and marginalized sections of the society in the region.
- To nurture students with skills and competencies meeting international standards and to equip them for employment requirements globally.

Governance Mechanism

- College Managing Committee is the governing body of the college. Academic and Administrative plans are approved by managing committee by making sure that the vision and mission of the institution is reflective through the working of various cells and committees
- Principal is the executive Head of the Institution and is entrusted with the responsibility of managing the day-to-day affairs of the college with the help of College Council, statutory bodies, Administrative office, PTA, and Alumni Association
- Faculty members are in-charge of different bodies and cells

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/vission-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows a systematic decentralized process for its day-to-day administrative activities as well as for its perceptive strategic communications.

Committee Participation: Students are represented in statutory bodies such as IQAC, Grievance Redressal Committee, Anti Ragging Cell, Anti narcotic cell etc.

- **Arts & Sports Days:** As a part of decentralization, annual sports and arts events are completely planned and organized by student leaders, and teacher representatives.
- **Stakeholder Involvement:** Feedback from students, parents and teachers are raised in the College Council by the staff representatives.
- **Administration:** The College Council, the supreme advisory body comprises representatives from all Departments, Library and Administrative wing.
- **College Union:** It is an exclusive body of students is democratically elected by all students. The union acts as a link between student community and administration of the college.
- **Staff Meetings:** The staff members of the college meet periodically to discuss plans and strategies for the smooth running of the college academic and nonacademic affairs.
- **Student -Teacher Rapport:** Students are free to approach teachers for academic support or to seek redressal of grievances.
- **Alumni Participation:** Alumni participation is ensured in all developmental and student support projects and programmes.

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/administratio n/45/management
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Managing Committee drafts Strategic plans for the institution which covers the set of goals and strategies for the future. The institution currently follows the Strategic Plan 2021-25 which mainly focuses the areas like academic flexibility, capacity and skill building courses, extensive use of ICT in classrooms, and development of academic and sports infrastructure. The college has witnessed a visible growth in the last five years in areas of academic and infrastructural development on the basis of its previous plan drawn in 2016.

FULFILLED PLANS DURING 2016-2021

- Boys Hostel is renovated constructing an annex block by utilizing the Alumni fund (Completed in 2018)
- Renovated the Seminar Hall with AVT facilities utilizing PTA fund (Completed in 2021)
- Renovated Research Centre (Completed in 2021)
- Equipped all classrooms with ICT facilities (Completed in 2021)
- Started Fitness Centre for staff and boys
- Opened Cafeteria and Store
- Subscription to N-LIST, NVDA Screen reading software and Audio Books in library

STRATEGIC PLAN FOR 2022-2030**Academic and nonacademic Infrastructure and administrative plans**

- The new academic block consisting 9 classrooms
- Ladies Hostel
- Multimedia Studio Centre
- Indoor Stadium
- E-content Development Centre
- Starting new generation and other new aided courses
- Implement E-governance in administration by installing Office Automation System

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly defined organizational hierarchy to support decision making processes. The organizational hierarchy may be summarized as follows:

College Governing Body: The college is managed by Kerala Jamiyyathul Ulama

Principal: Principal head of the institution and he oversees the administration of the college.

College Council: The College Council is a statutory body constituted in accordance with the statutes

Heads of Department: HoDs have the freedom to make decisions related to the department.

Class Tutors: Class tutors are assigned for each class to give individual care of each student.

IQAC: The IQAC comprises of members from faculty, administrative staff, management, students, society, and parents.

Head Accountant: Head Accountant is the head of the office staff

College Librarian: College Librarian is responsible for smooth functioning of the Library.

Cells and Bodies: There are many academic and administrative bodies and Cells in the College such as College Development Committee, WDC, Anti-Ragging Committee, Grievance Redressal Cell etc.

Appointment of Staff: The college strictly follows the guidelines of the university, the government and the UGC in the appointment of teaching and non-teaching staff.

Service Rules and Procedures: The appointment, promotion, remuneration etc. are articulated as per the Kerala State Service Rules (KSSR)

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.muacollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has formulated policies and has an action plan for the welfare of teaching and nonteaching staff.

Infrastructure Facilities

- Hygienic working environment
- Well maintained, individual work stations
- Washroom/ toilet facilities
- Free accommodation in college hostel
- Staff Recreation Room
- Cafeteria
- Exclusive vehicle parking area
- Free Wi-Fi facility

Financial Assistance

- Advance salary to newly appointed teachers and guest faculty
- Staff fund to be utilized for meeting incidental expenses catering to teacher facility
- Internal chit fund for availing an interest free easy installment loan
- Insurance schemes
- Financial support and assistance on special occasions like weddings, house warming, vehicle purchase etc.
- PF for all teaching and non-teaching staff

Staff Club

- Staff Club organises many activities for teachers such as picnic, tour, cultural programmes, tournaments, sport and athletics contest, family get together etc. to relieve them from the stress and strain of routine work.

Leave

- Available leaves for teaching staff includes vacation leave based on academic calendar, Casual, Maternity and Earned Leave On-Duty leave for attending conferences, symposia, seminars and for attending invited lectures in other institutes and colleges. Non-teaching staff can avail Casual, Maternity and Earned Leave as per policy.

Other major welfare measures

- Incentives to attend seminars/conferences
- Incentive for publication

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/ourcampus
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

21

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year**2**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****4**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**The college has a systematic performance appraisal system for both**

teaching and nonteaching staff. The performance of each faculty member is assessed according PBAS as indicated in UGC Regulations. The promotions and increments are based on the score achieved by each faculty.

- **Students' feedback:** The students are given an opportunity to evaluate their teachers at

the end of each semester. The IQAC takes feedback from the students which will be evaluated by HoD and Principal

- **Self-appraisal:** At the end of each academic year, the faculty members complete and

submit a self-appraisal form which documenting their academic and professional achievements in the respective year.

- **Teachers' Diary and Semester Plan:** The filled in teachers' diary is submitted to the

IQAC for review and remarks. Each teacher has to submit a Semester Plan before the commencement of the semester and a completion report at the end of the semester.

- **Self-Appraisal by non-teaching staff:** The performance of the non-teaching staff of the

college is assessed on the basis of the self-appraisal form completed and submitted to the IQAC by the staff members.

- **Academic Monitoring System:** Apart from IQAC, the Academic Monitoring Cell in the

college monitors the teaching-learning process regularly and gives feedback

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a well-defined mechanism for its internal and external audit. Institution conducts internal and external audits regularly. The systematic and meticulous audits make the accounts and transactions transparent.

- The internal audit is carried out by an experienced expert within the institution itself whereas the external audit is carried out by the institution-appointed Chartered Accountant. In the internal audit, the financial data is scrutinized by the office superintendent and Principal for accuracy. The Governing Body of the college delegates an expert to check the audited statement from the office.
- At the end of every financial year, there will be an external audit too where the annual financial statement is audited by a chartered accountant. The Institution strives to ensure total transparency and probity in all its financial activities.

Audit of Funds Received from UGC and other Government Sources

- Audited by Chartered Accountant
- Audited by Directorate of Collegiate Education

Grants and Funds Sanctioned by Management

- Audited by Chartered Accountant
- Internal Audit by Finance Committee
- IQAC also monitors the fund allocation to the development of the college and makes sure that the fund is utilised transparently, in a cost-effective manner.

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/public/uploads/documentation/audited-statement-2468.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

106.08115

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The management mobilizes funds and resources from viable sources for the day-to-day governance, maintenance and development of the college. The main source of fund raising is from the well-wishers and philanthropists who are ready to contribute to college development. Being a government-aided grant in aid institution, the college meets the expense of the salary component from the government fund.

Other sources of income

- Contribution by Alumni Association
- Contribution by teaching and non-teaching staff
- UGC fund
- State Government funding for NSS
- Revenue from properties of the institution
- Contribution by PTA

Utilization of Funds

- To augment infrastructure facilities
- For the maintenance of infrastructure
- Purchasing books for library
- For the day-to-day governance of the college
- To support students who are financially and socially backward
- Incentives to teaching and non-teaching staff

The mobilisation of funds and the utilisation of resources are carried out in a transparent manner. Income received from various sources and the expenditure under various heads are properly entered in the account book. The receipts and vouchers are also documented properly. The statement of accounts is subjected to

internal and external audit at the end of the financial year.

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/document/280
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has specific strategy to ensure institutional quality. The IQAC is responsible for framing quality policies for Teaching-Learning, research, curriculum planning and implementation and all the extracurricular and co-curricular activities. The quality culture in the college is maintained by sensitizing different stakeholders like the Alumni, Parents, Management, Students and Teachers

The activities undertaken by IQAC in this regard are listed below:

- Conducting academic seminars, webinars and workshops for faculty and students
- Organizing monthly Faculty Development Program
- Organizing training programs for teaching and non-teaching staff
- Offering Certificates and Add-on Courses through departments
- Creating a mechanism to take feedback from the stakeholders periodically
- Conducting meeting of department heads and academic coordinators to review the performance of teaching learning process regularly
- Regularly assessing the academic performance of students
- Conducting Periodical review of research activities of the college
- Arranging interactions with Notable Alumni
- Providing Incentives to the teachers
- Giving Best Teacher Award
- Providing Best Project award for students
- Implementation of Mentoring System
- TIPS (Teachers Interaction with Parents and Students)
- Applause - Honouring Top-notch Alumni and Student Achievers
- EPIC- (Emotional Parenting and Integrative Counselling), A practice aims at providing parental care to the orphans and

destitute children in the nearby orphanage

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/agar/69/annual-report-and-agar
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the teaching learning process, methodologies of operations and learning outcomes at periodic intervals through the evaluation of the semester wise Periodic Performance Report from the Departments. In addition to this, an Academic and Administrative Audit (AAA) is conducted in every year to monitor and appraise the individual teacher performance in academic activities and administration of the institution. The major practices are outlined below:

- The use of ICT for classroom teaching has enhanced the quality of the teaching process
- Formed an Internal Examination Committee (IEC) to evaluate and publish results
- Periodic verification of Teacher's Diary.
- Monthly evaluation of Mentor-Mentee Reports
- hostel renovation work by the financial support of alumni
- The Alumni chapter in the UAE has sponsored a cash award for the winners of MCC Abdu Rahman Moulavi Elocution competition.
- IQAC collects feedback from students annually on curricular aspects, teaching-learning methods, and institutional programs
- Teachers are asked to submit a semester plan at the beginning of the semester and a completion plan at the end of the semester
- Orientation programmes / FDPs are organized
- Conducting Parents and Teachers Association meeting regularly
- Conducting annual review meetings on academic and extra-curricular activities of the college

File Description	Documents
Paste link for additional information	https://www.muacollege.ac.in/aqar/69/annual-report-and-aqar
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
---	----------------------------

File Description	Documents
Paste web link of Annual reports of Institution	https://www.muacollege.ac.in/aqar/69/annual-report-and-aqar
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
The college fosters a supportive environment for gender equity through a gender-friendly atmosphere and initiatives focused on gender sensitization. The institution prioritizes a safe campus through committees like the Grievance Redressal Cell, Internal Complaints Committee, and PoSH Act Committee, addressing complaints and ensuring a secure work environment. The Women Development Cell focuses on empowerment through workshops covering topics such as women's safety and self-defence. The moral club promotes values and healthy relationships, while the career

counselling centre prepares students for a competitive job market. The IQAC monitors gender equity measures, and the Anti-Ragging Committee provides counselling at both mass and individual levels. The mentoring system, with a 1:20 ratio, emphasizes open communication between mentors and mentees, following a well-defined mentoring policy.

File Description	Documents
Annual gender sensitization action plan	https://www.muacollege.ac.in/statutory_cell/83/women-development-cell
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.muacollege.ac.in/statutory_cell/101/anti-sexual-harassment-cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

MUAC is a green campus with a variety of initiatives to reduce waste and protect the environment. It has a policy to reduce electronic waste by ensuring periodic maintenance of electronic devices and gadgets. The instructors give proper guidelines to students on how to use the electronic equipment with proper care.

- **Zero-Waste Methods:** MUAC has adopted various methods to become a zero-waste campus, including a biogas plant for food waste, incinerators for plastic items, and recycling used clothes into usable items.

- **Paper Use Minimization:** MUAC promotes office automation and e-governance to minimize the use of paper.
- **Green Computing:** MUAC encourages green computing to reduce the generation of e-waste.
- **Waste Management:** MUAC has specific measures for managing solid waste and has installed separate waste bins for degradable and non-degradable items.
- **Electronic Waste Reduction:** MUAC has a policy to reduce electronic waste by ensuring periodic maintenance of electronic devices and gadgets.
- **Waste Recycling System:** MUAC has a structured waste recycling system. Food waste is recycled into biogas for cooking and organic fertilizer. Paper waste is used for handcraft creation.
- **Waste Water Usage:** Waste water is used for irrigation.
- **Safety Measures:** Even though MUAC is free from bio-medical waste, hazardous chemicals, & radioactive waste,.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	A. Any 4 or all of the above

of reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	
<p>Madheenathul Uloom Arabic College in Pulikkal has made significant institutional efforts and initiatives to create an inclusive environment that promotes tolerance, harmony, and appreciation for cultural, regional, linguistic, communal, socio-economic, and other diversities.</p> <p>Language Learning Initiatives: Language courses and workshops are conducted to encourage the learning of different languages and dialects. This promotes linguistic diversity and helps students communicate effectively with people from various linguistic backgrounds.</p> <p>Community Engagement: The college engages with the local community through various outreach programs. These efforts include community service, volunteering, and collaborating with local organizations to address socio-economic disparities.</p> <p>Religious Tolerance: Madheenathul Uloom Arabic College emphasizes religious tolerance and harmony. Interfaith dialogues and discussions are organized to promote understanding and respect among students of different faiths.</p> <p>Scholarships and Financial Aid: To address socio-economic disparities, the college provides scholarships and financial aid to students in need, ensuring that education remains accessible to all, regardless of their economic background..</p> <p>Overall, Madheenathul Uloom Arabic College in Pulikkal is</p>	

committed to fostering an inclusive and harmonious environment that celebrates diversity in all its forms and prepares students to thrive in a globalized world

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Madheenathul Uloom Arabic College has a significant role to play in inculcating values for being responsible citizens as reflected in the Constitution of India. Here are various activities that can be conducted in the institution to achieve this:

Social Awareness Programs: Conducting programs that raise awareness about social issues such as gender equality, environmental conservation, social justice, etc

Volunteering and Community Service: Encouraging students to participate in community service and volunteer activities can instill a sense of social responsibility. Activities such as clean-up drives and blood donation camps

Constitution Day Celebrations: Celebrating Constitution Day on November 26th each year can be a great way to educate students about the significance of the Indian Constitution.

Leadership and Student Union: The institution can promote leadership skills by allowing students to participate in a student government. This provides them with a practical experience of democratic decision-making and responsible leadership.

Workshops on Ethics and Values: Conducting workshops on ethics and moral values can help students develop a strong sense of integrity, honesty, and responsibility in their personal and professional lives.

Interactions with Eminent Personalities: Inviting eminent personalities like social activists, politicians, and leaders to interact with students can inspire and motivate them to become

responsible citizens.

Environmental Initiatives: Promoting environmental consciousness and sustainable practices, such as tree planting drives, waste reduction programs, and conservation efforts, can help instill responsibility towards the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.muacollege.ac.in/document/294
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

MUAC, dedicated to national integration and responsible citizenship, observes and celebrates various national and

international days alongside curriculum delivery. It celebrates national and international days to promote patriotism, global awareness, and social responsibility.

- **National Days:** These days commemorate historic events and figures who shaped India. They inspire students to serve their country & community.
- **International Days:** These days raise awareness about global issues and encourage students to be responsible citizens of the world.

National Days:

- **Republic Day (Jan 26th):** Celebrates national pride, diversity, and freedom struggle through flag hoisting, lectures, and quizzes.
- **Independence Day (Aug 15th):** Promotes national pride and awareness through flag hoisting, speeches, cleaning drives, and cultural events.
- **Gandhi Jayanthi (Oct 2nd):** Promotes Gandhian values through campus cleaning and discussions.
- **Children's Day (Nov 14th):** Celebrates children and promotes national unity through interactions with Anganwadi children.
- **National Unity Day (Dec 31st):** Promotes national unity through awareness programs, pledge-taking, and discussions on Sardar Vallabhbhai Patel.

International Days:

- **World Environment Day (June 5th):** Raises awareness about environmental conservation through various activities.
- **Teachers' Day (Sept 5th):** Honors teachers and their contributions.
- **International Yoga Day (June 21st):** Promotes yoga practice and its benefits.
- **Women's Day (March 8th):** Empowers women through lectures, debates, and discussions.

National Voters Day (Jan 25th): Encourages young voters' participation in elections through informative sessions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Madeenth Ul Uloom Arabic College boasts two innovative programs led by students:

1. Al-Mabarra: A Student Initiative of Alternative Banking

To promote, foster, and develop the application of alternative financial systems among the students, thereby helping them achieve financial security and self-reliance. Launched in 2015, this interest-free loan program for underprivileged students blends financial education with practical application. Affluent students contribute, while strict criteria and flexible terms ensure responsible lending and support.

Key Takeaways:

- To provide opportunities for experiential learning for B.A. Economics students.
- Combines financial literacy with real-world experience.
- Empowers students through peer involvement and social responsibility.
- Proven success in supporting students from low-income backgrounds.

2. EPIC-Mentoring Program: This initiative focuses on the holistic development of orphaned and destitute children. Gifted students act as mentors, providing academic support, while teacher mentors oversee quality and progress. Educational trips, cultural events, and meetings with inspiring leaders further broaden perspectives and empower children.

Key Takeaways:

- Addresses the emotional and intellectual needs of vulnerable children.
- Promotes peer-to-peer learning and knowledge sharing.
- Enhances self-confidence and opens doors to new opportunities.

Both programs showcase Al Mabarra's commitment to student-led initiatives that combine education with social responsibility, empowering young individuals and fostering a supportive community.

File Description	Documents
Best practices in the Institutional website	https://www.muacollege.ac.in/students/13/al-mabarrah
Any other relevant information	https://www.muacollege.ac.in/document/297

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college envisions becoming an educational hub for oriental languages, fostering knowledge, skills, and values to uplift minorities and marginalized groups in Malappuram district. Established by social reformer M C C Abdurahman Moulavi, the college focuses on oriental languages, incorporating Arabic, English, and social sciences into its curriculum.

Contribution to Arabic:The college's contributions extend beyond academics, sparking a paradigm shift in Arabic language education and emphasizing international relevance and employability.

Visibility in international forums:The institution gains international visibility through academic forums, faculty publications, and student participation in global conferences.

Research and Publication:The postgraduate department, a recognized research center since 2010, publishes the international research magazine "al-bahs al-ilmi."

Jobs in MNC's IT sector:The college's career and placement cell prepares students for opportunities in multinational corporations, where Arabic and English proficiency are sought after.

Placement in the Middle East: The Middle East, where Arabic is the official language, is a significant employment destination for graduates, holding roles ranging from translators to managers.

Document Translation Service: The college also plays a crucial role in document translation services, with faculty and students offering professional support.

National Integration: By embracing secularism, the institution promotes national integration, instilling pluralistic values and patriotism.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The MUAC has witnessed a remarkable transformation, blossoming from its humble roots into a thriving center of Arabic learning. Today, it boasts a diverse educational landscape, offering three vibrant undergraduate programs, one postgraduate program, and a doctoral track, all dedicated to the study of the Arabic language and its rich cultural tapestry.

Driven by the unwavering vision of the IQAC, we strive for continuous improvement across all facets of our institution. Our goal is to not only deliver academic excellence but also to foster research, student enrichment, and infrastructure development. This relentless pursuit of progress manifests in several exciting initiatives for the upcoming academic year.

The College enriches our academic bouquet with new undergraduate and postgraduate programs in the arts, catering to diverse student interests and career aspirations. The Department of Economics is evolving into a full-fledged postgraduate department, offering advanced studies in this crucial field. And bridging the gap between traditional learning and digital accessibility by designing MOOCs for both students and teachers, expanding opportunities for knowledge acquisition and professional development, and equipping for success. Establish and embrace a robust Learning Management System (LMS) to streamline educational processes, enhance resource sharing, and facilitate seamless communication between students and faculty

