


# MADEENATHUL ULOOM ARABIC COLLEGE, PULIKKAL

## INTERNAL QUALITY ASSURANCE CELL (IQAC)



## FUNCTIONAL COMMITTEES 2023-24



  
Dr. SAYYID MUHAMMED SHAKIR. P  
PRINCIPAL  
Madeenathul Uloom Arabic College  
Pulikkal - 673637  
Malappuram District

**MADEENATHUL ULOOM ARABIC COLLEGE, PULIKKAL**  
**FUNCTIONAL COMMITTEES 2023-24**

Sl. No.	Name of Committee	Officials in charge
1	<b>College Council</b>	President: Dr. Sayyid Muhammed Shakir. P (Principal) Secretary: Dr. M Basheer (HoD, Arabic) Ibrahim PK (HoD, Economics – in charge) K.P Abdurasheed (HoD, English) Raheeb T (Librarian) Ahammed Basheer Thottathil (Head Accountant)
2	<b>IQAC</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Vice Chair: K.P Abdurasheed Coordinator: Dr Muhammed Basheer C K Joint Coordinators: 1. Dr Muhammed Aman K 2. Saeeda Pilathottathil Members: Abdul Muneer Poonthala (Coordinator, NAAC) Dr. M Basheer (HoD, Arabic) Ibrahim PK (HoD, Economics) Dr. Muathasim Billah TP (Asst. Professor) T P Abdulla Koya (Manager) Raheeb T (Librarian) Ahammed Basheer T (Head Accountant) Dr Abdul Majeed E (Alumni) Aboobacker (PTA) Hussan M D (Local Representaive) Abdul Khalik P P (Stakeholder) Amina Marwa (Student) Vinayan Master (Local Media)
3	<b>College Development Committee</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Dr Basheer M K.P Abdurasheed Ibrahim PK

		Ahammed Basheer T
4	<b>Academic Monitoring Cell (AMC)</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener : Abdul Muneer Poonthala Members : Dr. M Basheer (HoD, Arabic) Prof. K.P Abdurasheed (HoD, English) Ibrahim PK (HoD, Economics) Dr Muhammed Basheer C K
5	<b>Result Analysis Wing</b>	K P Abdurasheed Dr M Basheer Abdul Muneer Poonthala Ibrahim P K Sahal K
6	<b>MUAC Examination Board (MUACEB)</b>	Dr Shafeeq C P (Coordinator) Ramees P K Jazeel C K
7	<b>Grievance Redressal Committee</b>	<b><u>College Level</u></b> Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Dr. M Basheer (HoD, Arabic) Members: Prof. K.P Abdurasheed (HoD, English) Ibrahim PK (HoD, Economics)  <b><u>Department Level (Arabic)</u></b> Chairman: Dr. M Basheer (HoD) Convener: Abdul Muneer Poonthala, Asst. Professor Member : Dr. Muathasim Billah TP, Asst. Professor Muhsina P V, Lecturer  <b><u>Department Level (Economics)</u></b>  Chairman: Ibrahim PK (HoD) Convener: Saeeda Pilathottathil Member : Ramees PK
8	<b>Mentoring</b>	Abdul Muneer Poonthala (Coordinator) Sahal K

9	<b>Staff Advisor</b>	Abdul Muneer Poonthala
10	<b>Staff Editor: College Magazine</b>	Dr Muhammed Basheer C K
11	<b>Remedial Coaching</b>	Ibrahim PK (Coordinator) Dr Shafeeq C P Saeeda Pilathottathil Hafsath Udumbra
12	<b>Documentation</b>	Navas Kolathikkal Ahammed Sherief K C
13	<b>EPIC</b>	Nishadali V Saeeda Pilathottathil Dr Moosa P
14	<b>Code of Conduct &amp; Morality</b>	Dr M Basheer Abdul Muneer Poonthala Saeeda Pilathottathil All Class Tutors Students' Representatives
15	<b>Infrastructure Maintenance Committee</b>	Ibrahim P K (Coordinator) Raheeb T (Asst. Coordinator) Sahal K Mashoorali P T
16	<b>Academic Calendar</b>	Dr Muhammed Basheer C K
17	<b>Students Handbook</b>	Dr Muhammed Basheer C K Dr Muhammed Aman K Rafeeqe P
19	<b>Time Table</b>	Dr Basheer M
20	<b>Add-on Course</b>	Ibrahim P K (Coordinator) Dr Muhammed Aman K Hafsath Udumbra Ramees P K Jazeel C K

21	<b>Sports and Physical Education</b>	Raheeb T (Coordinator) Ramees P K Muhammed Fayizuddeen
22	<b>Anti-Narcotic Club</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Vice Chairman: Dr. M Basheer (HoD, Arabic) Convener: Abdul Muneer Poonthala Joint Convener: Abdul Rahoof (Student) Monitors: 1) Grama Panchayath Member 2) Dr Basheer M 3) Dr. Nishadali V (PO,NSS) 3) Excise Range Officer, Malappuram 4) Doctor PHC, Cherukavu 6) Aboobacker (PTA) 7) College Union Chairman 8) Convener, Anti Ragging Cell 9) Saeeda Pilathottathil (Convener, WDC)
23	<b>I T Cell</b>	Dr. Muathasim Billa T P (Coordinator) Dr. Muhammed Aman. K Navas Kolathikkal Rafeeqe. P Ummu Habeeba Aboobacker Pulikkal Jazeel C K
24	<b>Career Guidance &amp; Placement Cell</b>	Dr. Shafeeq. CP (Co-ordinator) Dr. Muhammed Aman. K Saeeda Pilathottathil Dr. Nishad Ali. V Raheeb. T
25	<b>Minority Cell</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Prof. K.P Abdurasheed Members: Dr. M. Basheer Muhsina P V
26	<b>OBC Cell</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal)

		Convener: Dr Muhammed Basheer C K Member: Dr. Muathasim Billah. TP
27	<b>SC/ST Cell</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Dr. M. Basheer Members: Dr. Muhammed Basheer. CK Dr. Muathasim Billah. T P
28	<b>Anti-Ragging Cell</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Abdul Muneer Poonthala Members: Ibrahim. PK Asmabi. V Muhammed Shahin PV Salahudheen Ayisha Aqila ..... (Circle Inspector, Kondotty) Haseeb Rahman. P V Basheer Master. V P
29	<b>Anti-Ragging Squad</b>	Convener: Abdul Muneer Poonthala Members: Dr. Muhammed Basheer. CK Saeeda Pilathottathil Dr. Shafeeq. CP Sahal. K Muhammed Shahin Ayisha Aqila
30	<b>Anti-Sexual Harassment Cell</b>	Chairman: Dr. Sayyid Muhammed Shakir. P (Principal) Convener: Dr. M Basheer Members: Abdul Muneer Poonthala Muhsina. PV Asmabi. V
31	<b>Women Development Cell (WDC)</b>	Saeeda Pilathottathil (Convenor) Muhsina.PV Asmabi. V Hafsath Udumbra
32	<b>Student Support, Counselling,</b>	Abdul Muneer Poonthala (Co-ordinator)

	<b>Scholarship &amp; Freeship</b>	Hafsath Udumbra Raheeb. T Sahal. K
33	<b>Literary Club</b>	Dr. Muathasim Billah. T P (Co-ordinator) Ramees. PK
34	<b>Fine Arts</b>	Chairman: Prof. K.P Abdurasheed Co-ordinators: Dr. Muathasim Billah. T P Muhsina. PV
35	<b>Arabic Club</b>	Dr. Nishad Ali. V (Co-ordinator) Muhsina. PV Aboobacker Pulikkal Jazeel C K
36	<b>English Club</b>	KP Abdurasheed (Co-ordinator) Hafsath Udumbra
37	<b>Malayalam Club</b>	Saeeda Pilathottathil (Co-ordinator) Dr. Muhammed Basheer. CK
38	<b>Rashtrabhasha Club</b>	Ahammed Basheer Thottathil (Co-ordinator) Faizuddeen
39	<b>ED Club</b>	Ibrahim. PK (Co-ordinator) Dr. Muhammed Aman K
40	<b>Tourism Club</b>	Dr. K Shaik Mohammed (Chairman) Dr. Muathasim Billah. T P (Convener) Nazal Abdul Kareem AK Saeeda Pilathottathil
41	<b>National Service Scheme (NSS)</b>	Dr. Nishadali V (PO, Unit No:169) Saeeda Pilathottathil (PO, Unit No:23)
42	<b>Bhoomitra Sena</b>	Dr. Nishadali V (Co-ordinator) Ramees. PK Dr Moosa P
43	<b>Purchase Committee</b>	K P Abdurasheed (Chairman) Dr Muathasim Billah T P Ahammed Basheer T

		Rafeeq P
44	<b>RMAC</b>	Dr. Sayyid Muhammed Shakir. P (Director) Dr Muammed Ali N Dr M Basheer (Convener) Dr Sabir Navas C M Dr K Shaik Muhammed Dr Muhammed Basheer C K Abdul Muneer Poonthala Dr. Muhammed Aman K Sahal K
45	<b>Research Journal</b>	Dr K Shaik Muhammed Dr Shafeeq C P Dr Nishadali V
46	<b>FDP, Seminar, Conference &amp; Workshop</b>	Dr. Muhammed Aman K Ibrahim P K
47	<b>Feed back</b>	Dr Muathasim Billah T P Ibrahim P K Ramees P K Muhammed Fayizuddeen
48	<b>Annual Report</b>	Raheeb T (Coordinator) Dr Muhammed Basheer C K Dr. Muhammed Aman K Saeeda Pilathottathil
49	<b>PTA</b>	Abdul Muneer Poonthala
50	<b>MoU</b>	Dr. Sayyid Muhammed Shakir. P (Chairman) K P Abdurasheed Dr Shafeeque C P Dr Nishadali V
51	<b>Al-Mabarrah</b>	Dr. Muathasim Billah. T P (Coordinator) Ahammed Basheer T Asmabi V Ramees P K
52	<b>Skill Development Centre</b>	Dr. Muhammed Aman K



		Dr Shafeeq C P
53	<b>NET, SET, TET, PSC, UPSC Coaching</b>	Dr Shafeeq C P Jazeel C K Muhammed Fayizuddeen Afsal M T
54	<b>Library Advisory Committee</b>	Dr Sayyid Muhammed Shakir (Chairman) Prof. K P Abdurasheed (Convener) Dr Muhammed Basheer C K Ibrahim P K Raheeb T Ramees P K
55	<b>Readers' Forum</b>	Raheeb T Hafsath Udumbra
56	<b>Campus Masjid</b>	Dr M Basheer Mashoorali P T
57	<b>Hostel</b>	Dr Shafeeq C P Dr Nishadali V
58	<b>Media</b>	Dr Muhammed Basheer C K Rafeeqe P
59	<b>Social Media</b>	Navas Kolathikkal
60	<b>Blog / Vlog</b>	Dr. Muhammed Aman K
61	<b>Website &amp; LMS</b>	Dr. Muhammed Aman K (Coordinator) Navas Kolathikkal Jazeel C K
62	<b>MOOC &amp; SWAYAM</b>	Dr. Muathasim Billah T P (Coordinator) Raheeb T
63	<b>Honouring &amp; Recognition</b>	Abdul Muneer Poonthala Dr M Basheer Raheeb T
64	<b>Language Lab</b>	Dr Muhammed Aman K (Coordinator)
65	<b>Staff Cafe / Staff Club</b>	Prof. K P Abdurasheed Nishadali V

66	<b>Cafeteria</b>	Dr. Muathasim Billah. T P
67	<b>Stock Register</b>	Ibrahim P K
68	<b>Translation Bureau</b>	Dr. Muathasim Billah. T P
69	<b>Home Visit "TIPS"</b>	Abdul Muneer Poonthala
70	<b>Expert Lectures (SDP)</b>	Ibrahim P K Dr. Muhammed Aman K
71	<b>AISHE</b>	Dr. Muathasim Billah. T P
72	<b>NIRF</b>	Dr. Muathasim Billah. T P



  
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